

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Bond Oversight Committee Bylaws Workshop

Serna Center – Michigan/Minnesota Room
5735 47th Ave
Sacramento, CA 95824

1. 6:10 p.m. Meeting called to order by Michael Day, Chair of SCUSD Bond Oversight Committee, (“the Committee”).

2. Committee Members and District Staff Present:
 Tom Barentson, SCUSD Deputy Superintendent and Chief Financial Officer
 Bill West, Assistant Superintendent, SCUSD Operations Support Services
 Tom Gauthier, Lozano Smith, SCUSD Legal Counsel
 Chris Marshall, Secretary to the Bond Oversight Committee

Introduction of Current and New Committee Members.

Name	Term Limit	City Council Region	Ed Code 15282	Alternate Member
1. Mike Day	Fall 2007	5	Howard Jarvis Taxpayer Assn.	
2. **Baldimar Garcia	Fall 2008		Hispanic Chamber of Commerce	
3. *Elizabeth Leet	Fall 2008	3	Metro Chamber of Commerce	
4. *Dan McKechnie	Fall, 2008	6	Community Member	
5. Mike Rockenstein	Fall 2008	County	Metro Chamber of Commerce	
6. *Karin Shine	Fall 2008	7	Community Member	
7. **John Simmons	Fall 2008	3		
8. Melissa Truitt	Fall 2008	County	Senior Organization, Guardian of Student, PTA Member	
9. *Neng Vang	Fall, 2008	7	ACT	Susan Swift (ACT)

**prospective new member

*new member

3. Purpose of Meeting:

Mr. Day spoke regarding the establishment of the Committee with the passage of Measure I and E bonds. Current Committee bylaws were established under Measure I and pre-date Prop 39 requirements. The Committee bylaws need to be revised in order to reflect statutory requirements that go with Prop 39.

Tom Gauthier, legal counsel from Lozano Smith, spoke about the need for and process for rewriting new bylaws. Criteria to be implemented in re-writing bylaws:

- Specify language guiding recruitment and ratification of new members
- Ensure bylaws are generic to future bond measures if needed.
- Include duties of District and Board of Education

Tom Barentson welcomed committee members to the SCUSD Bond Oversight Committee. Mr. Barentson encouraged the Committee members to communicate freely with District staff to maintain collaborative review of bond expenditures.

4. Bylaws Review

Two Committee Draft Bylaws were reviewed by Committee as submitted by Michael Day, Chair and Tom Gauthier, Legal Counsel.

Changes:

- a) Membership of the Committee was to consist of between seven (7) and fifteen (15) members. The Board will ratify Committee appointments based on applications submitted to the District and reviewed and recommended by ACT and the Sacramento Metro Chamber of Commerce
- b) Applications will be submitted to District staff who will
- c) The Committee will have opportunity to review list of suggested Auditors to conduct Performance Audit during RFP process and make recommendations to District staff. District staff will work to actively use Committee input on selection of Performance Auditor and include a member of Committee in RFP review process.
- d) Add Vice Chair to Bylaws, replacing Co-Chair option
- e) Add "alternate member" language to bylaws. This will aid in achieving:
 - Attendance of a quorum of members to conduct committee business
 - Allow more opportunities for representation by community groups.
 - Assist in the filling of sub-committee positions.

Meeting Adjourned at 7:05 p.m.

Next Regular Bond Oversight Committee Meeting: Tuesday, February 13, 2007
6:00 p.m. / Serna Center - Michigan/Minnesota Room